Stafford Loan Processing Instructions
& Opportunity to Decline Aid

Student: _______________________________  Student ID #: ______________________

Please complete and return this form to the Office of Financial Assistance only if you wish to decline any or all of the financial aid offered to you.

I. OPPORTUNITY TO DECLINE ANY OR ALL OF YOUR FINANCIAL AID AWARD:

I am declining the following sources of financial assistance offered to me:

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<th>Award Declined</th>
<th>Semester(s)</th>
<th>Amount</th>
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I accept all other financial aid awards under the provisions explained in the Guide to Your Financial Aid Award.

II. FEDERAL DIRECT STAFFORD LOAN PROCESSING INSTRUCTIONS:

If you are accepting a Federal Direct Stafford Loan and are a first time borrower through the Federal Direct Stafford Loan Program, you must complete a Master Promissory Note (MPN) and Entrance Counseling. Your loan funds will not disburse until these requirements are completed.

- **Complete your MPN and Entrance Counseling**: Your loan is processed by sending information to the U.S. Department of Education. An email will be sent to your Clark University email account with instructions on how to complete your MPN and Entrance Counseling once they are available online at [http://studentloans.gov](http://studentloans.gov). You should continue to check the website for access to your MPN. You will be required to use your U.S. Department of Education FSA ID to complete the MPN.

III. STUDENT’S SIGNATURE: _______________________________ DATE: ______________

Return to:
The Office of Financial Assistance
950 Main Street Worcester, MA 01610
Phone: (508) 793-7478 Fax: (508) 793-8802
finaid@clarku.edu