Amended Tax Returns & IRS Identity Theft Victims

We are unable to award a financial aid package without the required tax documentation to verify your 2015 financial information. If you have been a victim of IRS identity theft or filed an extension. Please follow the guidelines below for providing the information required for our review.

Verification of 2015 IRS Income Tax Return Information for Individuals Who Filed an Amended IRS Income Tax Return

If an individual filed an amended IRS income tax return for tax year 2015, provide both of the following:

- A copy of the **2015 IRS Tax Return Transcript** (signature not required) for the 2015 tax year; and

- A signed copy of the 2015 IRS Form 1040X, “Amended U.S. Individual Income Tax Return,” that was filed with the IRS.

Verification of 2015 IRS Income Tax Return Information for Individuals Who Were Victims of IRS Identity Theft

Individuals who are victims of IRS tax-related identity theft must submit to the institution–

- A Tax Return DataBase View (TRDBV) transcript obtained from the IRS; and

- A statement signed and dated by the tax filer indicating that they were victims of IRS tax-related identity theft and that the IRS has been made aware of the tax-related identity theft.

How to obtain a TRDBV: Tax filers may obtain a TRDBV transcript and inform the IRS of the tax-related identity theft by calling the:

   IRS’s Identity Protection Specialized Unit (IPSU) at 1-800-908-4490.

The IPSU will first authenticate the identity of the tax filer, who can then ask the IRS to mail them a TRDBV transcript. The TRDBV transcript will look different than a regular IRS tax return transcript, but it is official and can be used for verification.