Title of Project: Cultural Survival Bazaars Intern

Main Contact: Miranda Vitello, mvitello@cs.org, 617-441-5400 ex. 18

Duration: Minimum of 180 hours.

Location: Cambridge, MA. Interns work mainly in our office in Cambridge, MA. The summer bazaars will take place outside the office over two weekends (locations to be determined). Attendance at the two weekend bazaars is highly encouraged for all interns. Other than for the bazaars, interns are not expected to work on weekends.

Position Description:
As a Cultural Survival Bazaars Intern, you will gain professional experience in planning Indigenous arts festivals for a human rights organization. Our Bazaars are annual events that bring together artisans and musicians from around the world. The intern will help with all aspects of planning the events, provide membership and advocacy functions at our Bazaars, and gain experience interacting with media, community partners, vendors, and artisans.

The intern will help plan and execute two Cultural Survival Bazaars during the summer of 2017 and also begin the planning stages of our winter 2017 Bazaar series. Our Bazaars feature a wide variety of vendors selling traditional and contemporary crafts, artwork, clothing, jewelry, carpets, and accessories. We also offer an assortment of cultural performances and presentations, which include live music, Native American storytelling, and craft-making demonstrations, as well as the chance to talk directly with international artisans and community advocates.

Intern tasks leading up to the Bazaars include writing and distributing press releases, canvassing local businesses with marketing materials, publicizing the events online and through social media, researching new artisans to attend Bazaars, searching for potential new event venues, and curating Cultural Survival’s collection of African arts and crafts. During the Bazaars, intern tasks range from creating displays, supporting vendors, educating the public about Cultural Survival at our membership booth, surveying attendees, circulating petitions related to our advocacy work, and taking photographs.

Summer interns typically start in late May or early June and continue until early August, but we are flexible with starting and ending dates.

Qualifications:

This is a great opportunity for students interested in learning about event planning, Indigenous cultures, and human rights. Cultural Survival works with 10-12 interns each summer in our various programs. Our interns are actively involved in all areas of the organization and play a vital role in the day-to-day operations. We look for interns that are self-starters who can work independently and as part of a team.

No prior event planning experience is necessary. Knowledge of a foreign language (especially Spanish) is helpful but not required. Strong writing skills are a plus, and interns will have the opportunity to interview bazaar vendors and write feature articles for our magazine, Cultural Survival Quarterly.
**Housing:** Housing will not be provided. Students are responsible for finding their own housing.

**For more info:** Please, visit: [www.cs.org](http://www.cs.org)

**Funding:** $2500 Available through the LEEP Fellows Program. If interns attend Cultural Survival events outside the Boston area, their transportation, accommodations, and food will be provided.

**How to Apply:**
Submit resume and cover letter to [internship@cs.org](mailto:internship@cs.org) by March 31

To apply for LEEP Funding and to be considered as a LEEP fellow, students must secure the position and complete the LEEP Fellows Application Process by March 3 (for early decision) or April 14th. Students will be required to submit a resume, cover letter, and a proposal outlining how they will complete their project.

Additional position information is available through Clark Recruiter. (Recommendation letters should be emailed directly to [rmaddox@clarku.edu](mailto:rmaddox@clarku.edu))

**About the Organization:**

**Our Mission**

**Our Vision**
Cultural Survival envisions a future that respects and honors Indigenous Peoples' inherent rights and dynamic cultures, deeply and richly interwoven in lands, languages, spiritual traditions, and artistic expression, rooted in self-determination and self-governance.

**Our Work**
Since 1972, Cultural Survival has partnered with Indigenous communities to advance Indigenous Peoples' rights and cultures worldwide.

We publicize Indigenous Peoples' issues through our award-winning publications; we mount letter-writing campaigns and other advocacy efforts to stop environmental destruction and abuses of Native Peoples' rights; and we work on the ground in Indigenous communities, always at their invitation. Our work is predicated on the United Nations Declaration on the Rights of Indigenous Peoples. Our board of directors includes some of the world's preeminent Indigenous leaders, and our staff, headed by Navajo/Santa Clara Tewa environmental advocate Suzanne Benally, includes both Indigenous and non-Indigenous members. Our headquarters is in Cambridge, Massachusetts, and we have satellite offices in Guatemala and Colorado. Cultural Survival has consultative status with the United Nations.