Title of Project: International Development Sustainability, Small Organizations with a Large Impact on Humanitarian Outcomes – monitoring and sharing the story

Main Contact: Contact Name: Spencer Gale, sgale@sevenhills.org , Phone Number: 508-983-1308 / cell: 774-312-5186

Duration: Minimum of 180 hours.

Deadline: March 24, 2017

Location: Based out of the Seven Hills Global Outreach office – 81 Hope Avenue, Worcester, MA 01603.

Position Description:
Seven Hills Global Outreach is a nonprofit international development organization at Seven Hills Foundation. We work thrive on the diversity of Foundation staff to support and collaborate with 8 local organizations in Guatemala, Haiti, Jamaica, Sierra Leone, Ghana, Liberia, Kenya and Bangladesh. We are looking for a motivated student that would like to gain real-world experience at a small international development organization. Responsibilities will include grant research and writing, implementation of monitoring and evaluation projects with partner organizations in 8 countries abroad, and significant management of social media platforms and content creation. Students will gain exposure to national and international development funding networks and be provided an opportunity to apply their skills beyond theoretical models.

Qualifications:

- Interest and/or knowledge of international affairs and development practice.
- Ability to take initiative, multi-task, work independently and work with a team, and meet multiple deadlines.
- Strong verbal and written communication skills.
- Meticulous attention to detail and grammar within professional and internal communication (email/documents/grants)
- Strong computer competency, research skills, and advanced proficiency with Microsoft office (Word, Excel, PowerPoint, Outlook)
- Experience in social media management, analytics, and content creation
- Coursework or focus on International Development of International Relations is preferred, but all interested students are encouraged to apply or express interest.

Housing: Housing will not be provided. Students are responsible for finding their own housing.

For more info: www.shgo.org

Funding: $2500 Available through the LEEP Fellows Program.

How to Apply:
Please send resume and cover letter to sgale@sevenhills.org . For additional information on available opportunities contact sgale@sevenhills.org or 508-983-1308.

To apply for LEEP Funding and to be considered as a LEEP fellow, students must secure the position and
complete the [LEEP Fellows Application Process](#) by April 14th. Students will be required to submit a resume, cover letter, and a proposal outlining how they will complete their project.

Additional position information is available through [Clark Recruiter](#). *(Recommendation letters should be emailed directly to rmaddox@clarku.edu)*

**About the Company:**
The Seven Hills Global Outreach strategy is based on a comprehensive model for grassroots community development that fosters local ownership, capacity-building, and empowerment. The three spheres - ECONOMIC, ENVIRONMENTAL and SOCIAL – represent key elements of sustainable development and show their interconnected nature. SHGO’s strategy promotes that in order for development to truly work, all three spheres must be addressed in tandem.

Sustainability Diagram Seven Hills Global Outreach (SHGO), an Affiliate of Seven Hills Foundation, supports the humanitarian efforts of partnering health, education, and human services organizations in developing nations and home communities of Seven Hills’ diverse staff.

The mission of Seven Hills Foundation and its Affiliates is to promote and encourage the empowerment of people with significant challenges so that each may pursue their highest possible degree of personal well-being