Help Document Series: Mapping a Network Drive in Mac OS 10.4.X

You will need to know your username/password, the dept. share name or the research share name and the default server name is fs.clarku.edu (this information should have already been provided to you), and have permissions to access the share. You will also need to have an active connection on the Clark network or be using SFTP/VPN off campus.

Step 1: With the Finder active, click on the Go menu to open a drop-down menu. Select Connect to Server…

Step 2: In the Server Address: text field, type the full name of the share using the following syntax:
//fs.clarku.edu/clarku/username for staff/faculty personal directory
//fs.clarku.edu/students/username for student personal directory
//fs.clarku.edu/dept/deptsharename for departmental shares
//fs.clarku.edu/research/researchsharename for research shares

If you have any questions, or require further assistance, please contact the ITS Help Desk at 508-793-7745 or helpdesk@clarku.edu.
**Step 3:**
As the connection is established, you will be asked for your Clark Account credentials.

In the **Workgroup or Domain** text field, type in your domain ("clarku" for faculty/staff, "students" for students).

Next, type your Clark Account username into the **Name** text field and your Clark Account Password into the **Password** text field.

Now click the **OK** button and the file share will be connected.

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